



Learning Specialist Job Description

Are you an experienced, imaginative, and collaborative educator who believes in progressive education? Do you enjoy creating meaningful learning experiences and being part of a diverse, supportive and talented community? If so, please consider joining our team at Tessellations. We are currently accepting applications for a part-time Learning Specialist to begin immediately. Competitive compensation available.

Tessellations is a modern, innovative TK-8th non-profit school for gifted learners based in Cupertino, CA. Our mission is to provide challenging experiential education that recognizes and nurtures the individual strengths of gifted learners, empowering them to confidently express who they are, pursue a meaningful life, and advance an equitable and sustainable world.

At Tessellations, community is a core value. A strong community was instrumental in launching our school during the pandemic and has facilitated our rapid growth and success since then. Our team consists of passionate, qualified and dedicated staff from diverse backgrounds and includes a nationally renowned gifted expert. We believe that it is time to open a new chapter in 21st century gifted education by forging a model that fosters a cultural ecosystem within the school that promotes innovative thinking and intellectual risk-taking. Moving on from an antiquated model born during the industrial revolution, we favor transferable skills over compliance and rote memorization, and collaboration over competition. We believe that assessments should function as guidance for depth and complexity of learning rather than for judgment or sorting.

Hours: 16.5 hours/week (~41.25% FTE)

Employment Category: Non-exempt

Reports to: Director of Primary School

Primary Responsibilities

- **Teacher Support and Instructional Practices:** Collaborate with teachers to identify and implement evidence-based accommodations, educational strategies, and classroom management techniques that optimally support diverse learners, providing professional development to build faculty instructional capacity and to meet the needs of asynchronous gifted learners, coaching, and resources to enhance teaching, learning, and accommodations in the classroom so that students can fully access our curriculum and program..

- Academic Support: Provide leadership, guidance, and expertise to support students' academic and learning needs through targeted interventions, resources, and programs tailored to our instructional model, the needs of students, classrooms, and schoolwide learning initiatives.
- Case Management: Assess the academic needs of individual students. Work with administration, school counselor, teachers, students, and parents; collect data, obtain relevant information, and manage documents on academic, emotional, physical, and other issues which necessitate interventions; convene meetings with involved persons and support professionals; create the accommodation plan; and assure all involved understand the plan and can implement it.
- Provide Intervention: Collaborate with the Director of Student Support and Student Support Team to develop individualized plans. Work directly with individuals and small groups of students who need modifications, accommodations, or individual academic interventions. This may include executive functioning and/or academic skills, including reading, writing, and math.
- School-Wide Initiatives: Organize, lead, and support teachers with school-wide initiatives to foster student attunement, executive functioning skills, educational growth, and independence. Offer and/or organize family education nights as needed.
- Collaborative Partnership: Partner with the Director of Student Support and Student Support Team to provide support, education, and continuity of services for students and families. Be a team player and leader in supporting students and teachers on their educational journey.
- Data Management: Schedule and attend parent/guardian-teacher meetings as needed to support student learning. Maintain detailed and organized notes of communications and relevant student support information.
- Manage and coordinate in partnership with the Director of Student Support and the Student Support Team.
- Perform related duties as assigned.

Requirements

- Bachelor's degree in Educational Therapy, Educational Psychology, Special Education or a closely related field or
- Certification or formal training in Educational Therapy and evidence-based intervention methods.
- Demonstrated experience providing individualized academic support for students with diverse learning needs, including literacy, mathematics, executive functioning, and processing challenges.
- Strong understanding of learning differences and effective strategies to promote self-regulation, independence, and academic growth.
- Ability to support and collaborate with teachers to develop appropriate accommodations and instructional supports within classroom settings.
- Excellent verbal and written communication skills for working with students, families, and colleagues.

- Strong organizational, documentation, and record keeping skills.
- Experience integrating social-emotional learning into academic support practices.
- Familiarity with and commitment to diversity, equity, inclusion, and justice (DEIJ) principles.
- Commitment to ongoing professional development and continuous improvement.
- Flexible and open to designing innovative, individualized learning experiences.
- Collaborative and collegial approach to teamwork.
- Proficiency with technology, particularly GSuite.
- Passing a criminal background check upon hire.

Preferred Qualifications

- Master's degree in Educational Therapy, Educational Psychology, Special Ed or a related field.
- Experience working with gifted and twice-exceptional learners.
- Prior professional experience as an Educational Therapist in a school or clinical setting.
- Familiarity with Universal Design for Learning (UDL), Multi-Tiered Systems of Support (MTSS), or comparable frameworks.

Compensation

Compensation range: \$40 - \$53/hour, based on experience.

Benefits for part-time employees include paid sick leave and 401(k).

This position is compensated for holidays and for hours worked. This position is not eligible for pay during school breaks or summer.

To Apply

Please submit a cover letter and resume to careers@tessellations.school. For more information about our school, visit <http://www.tessellations.school>.

Tessellations is an Equal Opportunity Employer — we do not discriminate against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, sex, or reproductive health decision making.